

LANARK COUNTY SCOP - OFFICIAL PLAN AMENDMENT APPLICATION FORM



FILE NO. 09__ -OP-_____

THE CORPORATION OF THE COUNTY OF LANARK

99 Christie Lake Road
Perth, ON K7H 3C6

(613)-267-4200 Fax(613)-267-2964

OFFICIAL PLAN AMENDMENT
APPLICATION FORM

applying for approval under Section 17 or 22 of
the Planning Act, R.S.O. 1990, as amended

COUNTY OF LANARK OFFICE USE ONLY

Date Received _____ Application Fee _____ Receipt No. _____

File Number _____ Application Complete: Yes _____ No _____

Note: Please type or print
See Appendix I and II for submission requirements/processing procedures.
Additional Information may be provided in an accompanying letter.

PURSUANT TO THE PLANNING ACT, THE UNDERSIGNED HEREBY APPLIES TO THE CORPORATION OF THE COUNTY OF LANARK FOR AMENDMENT TO THE OFFICIAL PLAN FOR THE COUNTY OF LANARK.

This application is to be completed in all respects and submitted to the Planning Department, County of Lanark

PART 1 – APPLICATION INFORMATION

1. Complete and indicate the primary contact.

Name of Owner: _____
Address: _____

Telephone: _____

Name of Applicant: _____
Address: _____

Telephone: _____

LANARK COUNTY SCOP - OFFICIAL PLAN AMENDMENT APPLICATION FORM

Name of Agent: _____
Address: _____

Telephone: _____

Name of Solicitor _____
Address: _____

Telephone: _____

PRIMARY CONTACT: _____

2. Interest of Applicant in Land (e.g. Owner, Purchaser) _____

3. Location of Land (if applicable)

Lot: _____ Concession: _____

Registered Plan No.: _____ Lot or Block No.: _____

Other: _____

Abutting Roads _____

4. Dimensions of Land Affected:

Frontage: _____ Depth: _____

Area: _____

5. Existing Local Official Plan Designation: _____

6. Existing Local Zoning _____ By-law No. _____ OR

Existing Development Permit Designation _____

a) Is a Zoning By-law amendment required if Proposed
Official Plan amendment is approved? Yes ___ No ___

b) If the answer is YES, has an application been
made for an amendment to the Zoning By-law? Yes ___ No ___

c) Is a Development Permit required if Proposed
Official Plan amendment is approved? Yes ___ No ___

LANARK COUNTY SCOP - OFFICIAL PLAN AMENDMENT APPLICATION FORM

b) If the answer is YES, has an application been made for a Development Permit? Yes ___ No ___

7. Existing Land Use: _____

8. Previous Land Uses: _____

9. Additional Land Uses Authorized by the proposed designation: _____

10. Adjacent Land Uses within 500 metres of the subject lands: _____

11a. Is the subject land, or lands within 120 metres of the subject land, the subject of an application under the Act made by the applicant, such as, an application for approval of an official plan amendment, a zoning by-law amendment, development permit, a minister's zoning order amendment, a minor variance, a plan of subdivision, a consent or a site plan?
Yes ___ No ___

11b. If yes, identify the file number of the application, the name of the approval authority considering the application, the lands affected by the application, the purpose of the application, the status of the application and the effect of the application on the proposed amendment. _____

12. Proposed Land Use: _____

LANARK COUNTY SCOP - OFFICIAL PLAN AMENDMENT APPLICATION FORM

13. Requested Official Plan Amendment

(a) Map Schedule _____

From _____ To _____

(b) Text

Section (s) _____

Paragraph _____

14. Specific Amendment Requested to Text (Please attach separate sheet if necessary)

15. Specific Proposed Schedule to the Official Plan if the proposed amendment changes or replaces a schedule in the Official Plan (Please attach as a separate sheet)

16a. Does the proposed amendment change, replace or delete a policy in the Official Plan?

Yes ____ No _____

16b. If yes, identify the policy to be changed, replaced or deleted._____

17. Does the proposed amendment add a policy to the Official Plan?

Yes ____ No _____

18. If the answer to 16 or 17 is Yes, provide the purpose of the proposed Official Plan Amendment. (Please attach separate sheet if necessary)

LANARK COUNTY SCOP - OFFICIAL PLAN AMENDMENT APPLICATION FORM

19a. Does the proposed amendment change or replace a designation in the official plan?

Yes _____ No _____

19b. If the proposed amendment changes or replaces a designation in the official plan, identify the designation to be changed or replaced. _____

20. Detailed Reasons Supporting Requested Change: _____

PART II – OTHER INFORMATION

1. Is there any other information that you think may be useful to the Municipal Plan Review Team or other agencies in reviewing this application? If so, explain below or attach a separate page.

PART III - MISCELLANEOUS REQUIREMENTS

1. It will be necessary to submit the following:

- a) Description and/or sketch of the existing uses, previous uses and complete description (i.e. frontage and depth) of the subject lands;
- b) Description and/or sketch of the existing land uses adjacent to and within 500 metres of the subject lands;
- c) Description and/or sketch of the natural features on the subject lands and within 500 metres of the subject land.

LANARK COUNTY SCOP - OFFICIAL PLAN AMENDMENT APPLICATION FORM

2. When deemed necessary by the County of Lanark, copies of an Ontario Land Surveyors survey for the lands affected.
3. When deemed necessary by the County, copies of a site plan, acceptable to the County, accurately displaying the proposed use of the subject land.

PART IV – FEES

1. A processing fee, made payable to the LANARK COUNTY, shall be submitted at the time of the application.

PART V – APPLICANT'S / OWNERS AFFIDAVIT or SWORN DECLARATION

1. AFFIDAVIT OR SWORN DECLARATION:

I/We _____ of the _____ in the County/District/Regional Municipality of _____ make oath and say (or solemnly declare) that the information contained in this application is true and that the information in the documents that accompany this application is true.

Sworn (or Declared) before me at the _____ of _____ in the _____ of _____ this _____ day of _____, 20__.

Commissioner of Oaths (include stamp below)

Signature of Owner/Solicitor or Authorized Agent

(Please note that if the applicant is a corporation, the application must be signed by a representative of the corporation and the corporation's seal must be affixed)

Signature of Owner

LANARK COUNTY SCOP - OFFICIAL PLAN AMENDMENT APPLICATION FORM

PART VI – AUTHORIZATION

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I/We _____ am/are the owner(s) of the land that is the subject of this application for approval of an Official Plan amendment and I authorize _____ to make this application on my behalf.

Date

Signature of Owner

Signature of Owner

PART VII – AGENT AUTHORIZATION

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner(s) for Agent to Provide Personal Information

I/We _____ am/are the owner(s) of the land that is the subject of this application for approval of an Official Plan amendment and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date

Signature of Owner

LANARK COUNTY SCOP - OFFICIAL PLAN AMENDMENT APPLICATION FORM

PART VIII - CONSENT OF THE OWNER

Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I/We, _____ am/are the owner(s) of the land that is the subject of this application for approval of an Official Plan amendment and acknowledge that certain personal information is collected and distributed to public bodies under the authority of the **Planning Act**.

For the purposes of the **Freedom of Information and Protection of Privacy Act**, I further authorize and consent to the use of my name in any Notices required under the authority of the Planning Act for the purpose of processing this application.

Date

Signature of Owner

Signature of Owner

AGREEMENT TO INDEMNIFY

The Owner/Applicant agrees to reimburse and indemnify the Corporation of the County of Lanark (hereinafter referred to as the "County") for all fees and expenses incurred by the County to process the application for amendment to the Official Plan, including any fees and expenses attributable to proceedings before the Ontario Municipal Board or any court or other administrative tribunal if necessary to defend the County's decision to support the application.

Without limiting the foregoing, such fees and expenses shall include the fees and expenses of consultants, planners, engineers, lawyers and such other professional and technical advisors as the County may, in its absolute discretion acting reasonably, consider necessary or advisable to more properly process and support the application.

Attached to this application is a cheque payable to *Lanark County* representing payment of the application fee.

The Owner/Applicant further agrees to provide the municipality, upon request, a deposit against which the County may, from time to time charge against the deposit of any fees and expenses incurred by the County in order to process the application. If such fees and expenses exceed the deposit, the Owner/Applicant shall pay the difference forthwith upon being billed by the County with interest at the rate of 1.25% per month (15% per annum) on accounts overdue more than 30 days.

The Owner/Applicant further agrees that, upon request by the County from time to time, the Owner/Applicant

LANARK COUNTY SCOP - OFFICIAL PLAN AMENDMENT APPLICATION FORM

shall make such additional deposits as the County considers necessary, and until such requests have been complied with, the County will have no continuing obligation to process the application or attend or be represented at the Ontario Municipal Board or any court or other administrative proceeding in connection with the application.

Date

Signature of Owner/Applicant

Signature of Owner/Applicant