

Lanark County 2019-2020 Home Ownership Program

In order for your application to be processed please note that all of the following information is required along with your completed application:

- Mortgage Pre Approval Letter
- Letter from Landlord proving rental in LanarkCounty
- Income tax Information for 2016 and 2017or 2017 and 2018
- Identification for all household members
- Household Income of \$ 91,400.00 or below

Please also note that incomplete applications will be returned



Investment in Affordable Housing (IAH-E) Program Homeownership Program – (2019/2020) Application Form

REQUIRED DOCUMENTATION

- Proof of Citizenship & Age (birth certificate, passport etc for each adult household Member
- Copy of 2 pieces of photo I.D. (driver's license, photo health card)

SECTION I APPLICANT INFORMATION- INCLUDE ALL WHO WILL BE RESIDING IN THE HOME		
Applicant Name:		
Date of Birth (dd/mm/yyyy):		
Status in Canada	<input type="checkbox"/> Canadian Citizen	<input type="checkbox"/> Landed immigrant <input type="checkbox"/> Refugee
Current Address:		
Home Phone:	Cell:	Email:
Co-Applicant Applicant Name:		
Date of Birth (dd/mm/yyyy):		
Status in Canada	<input type="checkbox"/> Canadian Citizen	<input type="checkbox"/> Landed immigrant <input type="checkbox"/> Refugee
Current Address:		
Home Phone:	Cell:	Email:
Dependents living in the home: (including dependent adults)		
1.	Date of Birth:	
2.	Date of Birth:	
3.	Date of Birth:	
4.	Date of Birth:	
5.	Date of Birth:	

SECTION II ACCOMMODATION DETAILS AND HISTORY		
Do you or the co-applicant currently own a home, in part or full or have a financial / ownership interest in a home? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are you currently living in rental accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, Required Documentation: Copy of current lease, rent receipts, or letter from Landlord would be acceptable as proof of residency and renter status.		
Landlord Name:	Phone:	Fax:
Mailing Address:		

SECTION III FINANCIAL DETAILS

“Household” includes the Applicant, Co-applicant, spouse, partner, same sex partner, and any person over the age of 17 years and not in school who would normally be residing with the Applicant.

“Gross” income means all income before taxes and other deductions. Include income from all sources (employment, pension, WSIB, social assistance, investment or business income, etc.).

Please note that the maximum amount for the household is \$91,400.00

Gross Income – Complete for all household members with income:

Household Member	Gross Annual Income	Notice of Assessment Provided	
		2017	2018
1.	\$		
2.	\$		
3.	\$		
4.	\$		
5.	\$		
	\$		
Total Gross Income	\$		

REQUIRED: Canada Revenue Agency Notice of Assessments
Replacement copies can be requested at 1-800-959-8281

Have you secured pre-approval for a mortgage Yes No

If yes, please indicate the amount of pre-approval:\$

Name of Lender or Bank:

REQUIRED:

Letter or documentation from lending institution confirming mortgage pre-approval or eligibility.

SECTION IV INFORMATION PERTAINING TO THE HOME PURCHASE

Please note that the maximum household purchase price is \$ 305,372.00

**** Complete this section only if you have an accepted offer on a home for purchase. ****

Have you signed an Offer to Purchase a home Yes No

If yes, please complete the next section in as much detail as possible

Address of Property : Street Number and Street Name, Unit/Apt. #

City/Town and Postal Code

Type of Building

Semi – Detached

Townhouse

Duplex

Row House

Condo

Apartment

Other

Purchase Price \$

What is the scheduled **closing** date?

SECTION IV INFORMATION PERTAINING TO THE HOME PURCHASE

Name & Address of Lawyer:	
Required: <input type="checkbox"/> Copy of signed Agreement of Purchase and Sale	
<input type="checkbox"/> (New) Tarion Home Warranty	
<input type="checkbox"/> (Re-sale) Home Inspection	

SECTION V DECLARATION AND CONSENT

Declare and certify that the information provided and in support of this Application is true and correct to the best of my/our knowledge.	
Understand that the purpose of this Application is to allow Lanark County to determine eligibility for down payment assistance under the Investment in Affordable Housing 2018 Extension (IAH-E) Homeownership Program. Final confirmation of eligibility will be required after receipt of Agreement of Purchase and Sale, and prior to any down payment funds being provided.	
Will use the eligible home as our principal residence	
Have read the information about the program and understand the program rules and eligibility requirements	
Consent to the release of information to an authorized representative of the County of Lanark for the purpose of determining initial and ongoing eligibility for the Investment in Affordable Housing (IAH) Homeownership Program	
Understand that this consent will apply to inquiries made relating to my/our initial and ongoing eligibility for the Homeownership Program	
Understand that inquires may take the form of electronic data exchanges.	
Understand that eligibility will be dependent upon my attendance at a Homeownership information session	
Name of Applicant	
Signature of Applicant	Date
Witness Signature	Date
Name of Co-Applicant	
Signature of Co-Applicant	Date
Witness	Date

Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 (“MFIPPA”); the Housing Development Act, R.S.O. 1990, c. H.18 (“HDA”); the Ministry of Municipal Affairs and Housing Act, R.S.O. 1990, c. M.30 (“MMAHA”); the Ontario Housing Corporation Act, R.S.O. 1990, c. O.21 (“OHCA”); and the Personal Information Protection and Electronic Documents Act, S.C. 2000, c. 5 (“PIPEDA”). The personal information will be used to determine the eligibility for the Affordable Housing Program. Personal information may be disclosed to Local Housing Corporations, the Ministry of Municipal Affairs and Housing and other municipal/provincial and federal departments and agencies (collectively “third parties”) who assist in the provision of affordable housing.

The Service Manager represent and warrant that: (a) they shall preserve the PIPEDA compliance of all PIPEDA protected information transferred to them by third parties; (b) they shall ensure the PIPEDA compliance of all PIPEDA protected information collected by them in the course of performing their contractual obligations; and (c) they shall ensure the PIPEDA compliance of all PIPEDA protected information that he/they transfer to third parties.

Questions about the collection and disclosure of personal information should be directed to the Clerk, County of Lanark, Administration Building, 99 Christie Lake Road, Perth, ON K7H 3C6. 613-267-4200.